



BELL CHINA MRO - TEXTRON

POSITION TITLE: Aircraft Production Planner
DIVISION: Bell China MRO
DATE: October 2023
LOCATION: Shanghai

POSITION SUMMARY:

The Aircraft Production planner shall be responsible for the maintenance production of the maintenance unit, such as aircraft and component repair planning and spare parts procurement.

ORGANIZATIONAL RELATIONSHIPS:

The Production Planner reports to Support and Services Lead in Bell Helicopter China.

HUMAN RELATIONS:

Candidate should be a disciplined, confident, self-starter individual, that exhibits strong time-management and teamwork skills, to successfully execute the responsibilities of this position.

PRINCIPAL DUTIES & RESPONSIBILITIES:

- Monitor and update the aircraft maintenance and component repair progress including subcontract items.
- Manage all aircraft production procurement including preparing procurement request, vendor setup for consumables, parts, equipment...
- Maintain relevant and accurate MRO reporting Key Performance Indicators (KPIs) including Production Gantt Chart, PPT, Excel, Labor utilization etc.... that summarize production progress to management.
- Other work or tasks as assigned by leader.

QUALIFICATION:

- Fresh or Recent Graduates with University Degree and a strong command of English.
- Business or Engineering Degrees with good IT skills in Microsoft Office Apps like Excel and PowerPoint.