



BELL CHINA MRO - TEXTRON

POSITION TITLE: Production Planner
DIVISION: Bell China MRO
DATE: September 2023
LOCATION: Zhenjiang

POSITION SUMMARY:

The Production planner shall be responsible for the maintenance production planning of the maintenance unit, such as production planning, production preparation and production supervision, tools and spare parts management, training planning and SMS management, etc.

ORGANIZATIONAL RELATIONSHIPS:

The Production Planner reports to General Manager - Singapore MRO of Bell Helicopter.

HUMAN RELATIONS:

Candidate should be a disciplined, confident, self-starter individual, that exhibits strong time-management and teamwork skills, to successfully execute the responsibilities of this position.

PRINCIPAL DUTIES & RESPONSIBILITIES:

- Responsible for the responsible for the maintenance production planning of the maintenance unit, such as production planning, production preparation and production supervision, training planning and SMS management, etc.
- Responsible for warehouse inspection of equipment and measuring tools.
- Responsible for training management, such as training outline, annual training plan development and implementation, training materials management.
- Other work assigned by the leader.

QUALIFICATION:

- College degree or above, major in aviation.
- At least 2 years of aircraft maintenance or planning experiences.
- Hold an aircraft maintenance personnel license.
- Fluent English listening and speaking ability, license technical English level 3 or above.